

INDIAN PORTS ASSOCIATION

New Delhi

PRE-BID QUERIES

Pre – Bid Meeting dated 17.01.2022 held through Video Conferencing against e-RFP for
Outsourcing of Manpower Services on contract basis for the different posts.
Tender No. IPA/PGAV/Manpower/2022 dated 10.01.2022

Sl. No.	Name of Company	Clause as per Tender Document	Query / Suggestion	Clarifications
1.	Good House Keeping	General query	The present workers can be retained or not.	As per requirement, eligibility & selection procedure.
		Para f under heading INDIAN PORTS ASSOCIATION Page 13	IPA para F of page 13 is not clear. "The technical support to the project will be provided through out country"	Based on requirement / need based.
		Form V (B) PROFORMA FOR FINANCIAL BID Table Row 2 Page No 26	Annual enhancement @ 5% should be calculated after one year from the date of work order or calculated enhancement should reflect in financial bid.	Enhancement to be given to manpower after one year period automatically.
		Form V (B) PROFORMA FOR FINANCIAL BID Page No 26	Form V B. The payment slab shown is basic or including EPF, ESI, & GST. Clarification required	As per the RFP.
		General Query under Providing Service Supper	Material and equipment if required for MTS category, not mentioned	Only uniforms to be provided to MTS, Cook and driver.

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		General Query under Providing Service Supper	Uniform charge paid by IPA goes to individual's account. If anyone leaves without intimation or sacked by the vendor, who pays the uniform charges to the new recruit	Responsibility of manpower supplying Agency.
		Page No. 9 -10		
2.	M/s BVG India Ltd.	Financial Bid Para 5.2 Page 3	Since bidders only have to quote the service charge in percentage in the bid you are requested to put some minimum sealing in your tender as done by various other departments. Because there are bidders who quote 0.01% to win the tender and after getting the work doing false practices.	RFP condition to prevail. Also refer to Corrigendum I
		Point b under Payment Terms Page: 11	TDS is 2% on such tenders therefore we request you to put minimum sealing of 5% for smooth functioning of work.	Please refer Corrigendum I
		General query	Also request you to incorporate QCBS format which has 70% weightage of technical bid and 30% weightage of financial bid. By incorporating this Department will get good services provider.	RFP condition to prevail.
		General Query	Also request you to provide the list of total manpower to be deployed for the said work.	RFP condition to prevail and as per requirement
3.	GA DIGITAL WEB WORD (P) LTD	General Query	Maternity Benefit- As per Maternity Act each female employee is entitled for Maternity benefit as per applicable during the employment period. Kindly clarify that the reimbursement of the same will be provided by the IPA. For Example we have attached few Tender Document and information sent by Reputed Govt. Organization for your kind reference.	Please refer Corrigendum I
		General Query	Medical Benefits for All employees - As per ESIC act all the	RFP condition to prevail.

			employees with less than Rs. 21000/- salary are eligible for ESIC benefits. But the employees getting more than Rs. 21000/- salary are not eligible for ESIC benefit, therefore there should be a medical facility to be provided for those employees. Hence kindly clarify that the reimbursement for Medical insurance to be provided by the IPA office	
		General Query	Blacklisting Guidelines- The Ministry of Finance has issued Guidelines on Blacklisting that if any bidder is blacklisted by any Department, that bidder is not eligible for participation in that issuing Department only but the bidder is eligible to participate in any tender for all other Govt organization except that issuing Department. (Copy Enclosed). Kindly clarify that as per said circular Bidders blacklisted from other Organization can participate in IPA's tender.	RFP condition to prevail. Please refer Form IV