

ADDENDUM-II

IPA/GAD/CEZ-AP/2016

Dated: 10/12/2016

(RFP for Selection of Consultant to prepare the master plan for CEUs at

VCIC Central Region of Andhra Pradesh)

A) Section 2- Clause 2.1.14 Brief description of the selection process shall be read as:

The Client has adopted a two stage (collectively referred to as the "Selection Process") for the evaluation of the Proposals. The Bids shall comprise of two parts namely the Technical and Financial Proposals. Scanned copies of Technical Bid shall be submitted on eProcurement Portal (CPPP) <https://eprocure.gov.in/eprocure/app> in the First Cover (Technical Bid) and also two hard copies (one original + one copy) and one soft copy (PDF Format). The Technical Proposals must necessarily be 'Hard Bound' separately and all pages serially numbered. 'Hard Bound' implies such binding between two covers through stitching whereby it may not be possible to replace any paper without disturbing the document. In case of any discrepancy between the original and the copy (including soft copy) of the technical proposal, the contents as per original will only be considered. The Technical Proposal along with the processing fee as prescribed in this RFP document, Bid Security and Financial Proposal shall be submitted online only as per the Price Schedule given in Section 4 Financial Proposal and attached in PDF format in e-procurement Portal only (CPPP) <https://eprocure.gov.in/eprocure/app>. Any Indication of 'Quoted Price' in the online technical bid documents shall lead to rejection of the bid outrightly. For evaluation purpose the uploaded offer documents will be treated as authentic and final. No hard copy of financial Bid shall be submitted. The price Bid submitted through e-procurement mode only will be taken up for the purpose for evaluation as prescribed in this RFP document. Subsequently the technical evaluation as specified in this RFP will be carried out only for all Applicants. Based on this technical evaluation, a list of technically qualified Applicants shall be prepared. Only the Financial Proposals of technically qualified Applicants will be opened. Proposals will finally be ranked according to their combined technical and financial scores as specified in this RFP.

B) Clause 8- SUBMISSION, RECEIPT AND OPENING OF PROPOSALS – Point 8.3 and 8.4 shall be read as

8.3 The Applicant shall submit

- Technical proposal: Scanned copies of Technical Bid shall be submitted on eProcurement Portal (CPPP) <https://eprocure.gov.in/eprocure/app> in the First Cover (Technical Bid) and also two hard copies (one original + one copy) and one soft copy (PDF Format). The Technical Proposals must necessarily be 'Hard Bound' separately and all pages serially numbered. 'Hard Bound' implies such binding between two covers through stitching whereby it may not be possible to replace any paper

without disturbing the document. In case of any discrepancy between the original and the copy (including soft copy) of the technical proposal, the contents as per original will only be considered.

- The Financial bid should be submitted online only as per the Price Schedule given in Section 4 Financial Proposal and attached in PDF format in e-procurement Portal only(CPPP) <https://eprocure.gov.in/eprocure/app> .Any Indication of 'Quoted Price' in the online technical Bid documents shall lead to rejection of the bid outright. For evaluation purpose the uploaded offer documents will be treated as authentic and final .No hard copy of financial Bid shall be submitted. The price Bid submitted through e-procurement mode only will be taken up for the purpose for evaluation.

8.4 The Processing Fee, the Bid Security and the Technical Proposal placed in a sealed envelope clearly marked "TECHNICAL PROPOSAL- [Name of Assignment]," as well as Scanned copies of Technical Bid shall be submitted on eProcurement Portal (CPPP) <https://eprocure.gov.in/eprocure/app> in the First Cover (Technical Bid) and The Financial bid should be submitted online only as per the Price Schedule given in Section 4 Financial Proposal and attached in PDF format in e-procurement Portal only(CPPP) <https://eprocure.gov.in/eprocure/app>. These sealed envelopes i.e. Technical Proposal shall be placed into an outer sealed envelope bearing the submission address, Name of Assignment and marked "DO NOT OPEN EXCEPT IN PRESENCE OF THE EVALUATION COMMITTEE."

C) Clause 8.6.2(page 25) shall be read as

After the deadline for submission of proposals the Technical Proposal shall be opened by the Evaluation Committee to evaluate the Applicants. Only the Financial Proposals of technically qualified applicants will be opened. Proposals will finally be ranked according to their combined technical and financial scores as specified in this RFP.

D) Clause 9.2 (page 26)-Financial Proposal Point (ii) shall be read as

It is signed, sealed and submitted online only as per the Price Schedule given in Section 4 Financial Proposal and attached in PDF format in e-procurement Portal only(CPPP) <https://eprocure.gov.in/eprocure/app> !

E) Data sheet -Clause 4.1 shall be read as

Financial proposal: The Financial bid should be submitted online only as per the Price Schedule and attached in PDF format in e-procurement Portal only (CPPP) <https://eprocure.gov.in/eprocure/app> .No hard copy of financial Bid shall be submitted. The Price Bid submitted through e-procurement mode only will be taken up for the purpose for evaluation.

F) Section 2- Clause 2.1.14 Brief description of the selection process shall be read as:

The Client has adopted a two stage (collectively referred to as the "Selection Process") for the evaluation of the Proposals. The Bids shall comprise of two parts namely the Technical and Financial Proposals. Scanned copies of Technical Bid shall be submitted on eProcurement Portal (CPPP) <https://eprocure.gov.in/eprocure/app> in the First Cover (Technical Bid) and also two hard copies (one original + one copy) and one soft copy (PDF Format). The Technical Proposals must necessarily be 'Hard Bound' separately and all pages serially numbered. 'Hard Bound' implies such binding between two covers through stitching whereby it may not be possible to replace any paper without disturbing the document. In case of any discrepancy between the original and the copy (including soft copy) of the technical proposal, the contents as per original will only be considered. The Technical Proposal along with the processing fee as prescribed in this RFP document, Bid Security and Financial Proposal shall be submitted online only as per the Price Schedule given in Section 4 Financial Proposal and attached in PDF format in e-procurement Portal only(CPPP) <https://eprocure.gov.in/eprocure/app>. No hard copy of financial Bid shall be submitted. The price Bid submitted through e-procurement mode only will be taken up for the purpose for evaluation as prescribed in this RFP document. Subsequently the technical evaluation as specified in this RFP will be carried out only for all Applicants. Based on this technical evaluation, a list of technically qualified Applicants shall be prepared. Only the Financial Proposals of technically qualified Applicants will be opened. Proposals will finally be ranked according to their combined technical and financial scores as specified in this RFP.

G) SECTION 4: Financial Proposal - Standard Forms shall be read as

- Form 4A: Financial Proposal Submission Form
- Form 4B: Summary of Costs
- Form 4C: Breakdown of Costs
- Form 4D: Breakdown of Remuneration
- Form 4E: Breakdown of Out of Pocket Expenses

Note : The Financial bid should be submitted online only as per the Price Schedule given in Section 4 Financial Proposal and attached in PDF format in e-procurement Portal only(CPPP) <https://eprocure.gov.in/eprocure/app> .

FORM 4A: Financial Proposal Submission Form

**(TO BE FILLED BY THE BIDDERS AND ATTACHED IN PDF FORMAT IN SECOND COVER
ON CPPP)**

[Location] [Date]

To:

Managing Director,

Indian Ports Association,

1st Floor, South Tower, NBCC Place,

Bhishmah Pitamah Marg, Lodi Road, New Delhi – 110003

Dear Sir,

Subject: Preparation of Detailed Master Plan for CEUs in the VCIC Central region of Andhra Pradesh

We, the undersigned, offer to provide the services for [name of assignment] in accordance with your Request for Proposal dated [date] and our Proposal. Our attached Financial Proposal is for the sum of [amount(s) in words and figures].

Our Financial Proposal shall be binding upon us subject to the modifications resulting from arithmetic correction, if any, up to expiration of the validity period of the Proposal, i.e. [date].

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely —Prevention of Corruption Act 1988.

We understand you are not bound to accept any Proposal you receive. We remain,

Yours sincerely,

Authorized Signature [In full and initials]:

Name and Title of Signatory:

Name of Firm and Address:

FORM 4B: Summary of Costs

(TO BE FILLED BY THE BIDDERS AND ATTACHED IN PDF FORMAT IN SECOND COVER ON CPPP)

(Amount in INR)

Item	Costs per Month		Cost	
	Amount in Figure	Amount in Words	Amount in Figure	Amount in Words
Costs of Financial Proposal				
Service Tax				
Other taxes and duties				
Total costs of Financial Proposal (Quoted Rate)				

FORM 4C: Breakdown of Costs

(TO BE FILLED BY THE BIDDERS AND ATTACHED IN PDF FORMAT IN SECOND COVER ON CPPP)

(Amount in INR)

Item	Costs per Month		Cost	
	Amount in Figure	Amount in Words	Amount in Figure	Amount in Words
Remuneration				
Out of Pocket Expenses				
Costs of Financial Proposal				

FORM 4D: Breakdown of Remuneration**(TO BE FILLED BY THE BIDDERS AND ATTACHED IN PDF FORMAT IN SECOND COVER ON CPPP)**

(Amount in INR)

Key Professional					
Name	Position	Man Day Rate	Input (Staff Months) (For the period of the project i.e., 3 years)	Amount per month	Amount
			Total costs		

FORM 4E: Out of Pocket (Direct) Expenses (in INR)**(TO BE FILLED BY THE BIDDERS AND ATTACHED IN PDF FORMAT IN SECOND COVER ON CPPP)**

(Amount in INR)

No.	Description	Unit	Unit Cost	Quantity per Month
1)	Per diem allowances	Day		
2)	Domestic flights Trip	Trip		
3)	Communication costs			
4)	Use of computers, software			
5)	Other transportation costs			
6)	Misc. (Clerical assistance, equipment, material, supplies,			

	etc.)			
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Air Travel for Domestic will be reimbursed for Economy Class only. Any additional air travel expenses over and above the Economy class will be borne by the consultant. Reimbursement of expenses related to air travel shall be at actuals, subject to the maximum stipulated in this Form (as may be adjusted under and in accordance with the provisions of the Standard Form of Contract).

The Financial bid should be submitted online only as per the Price Schedule given in Section 4 Financial Proposal and attached in PDF format in e-procurement Portal only(CPPP) <https://eprocure.gov.in/eprocure/app>.