

Indian Ports Association**Clarification of Pre-bid queries for Engagement of Enviro Legal Firm**

Company Name	S. No	Clause References as per ToR	Query	Clarification
ELDF	1		Whether sole proprietorship firm can apply?	Sole proprietorship firm may apply.
	2		Whether IPA will deduct service tax (service tax is not applicable to the offeror firm such as law firm)	Will be as per provision of service tax.
	3		How many copies of the technical proposal are needed along with the original? Whether financial proposal is to be submitted in electronic form (pen drive) as well?	(Technical proposal)- one Original and one electronic copy in pen drive (Financial proposal)-only one original copy Financial Proposal is not be included in the pen drive
	4		Whether performance bank guarantee is to be submitted along with the proposal?	The performance bank guarantee is to be submitted by the successful bidder after award of contract as per the provision of RFP.
	5		Whether invitation letters / presentations are sufficient documents to show capacity building	The work order/any document which provides invitation giving details of the fee to be paid by the organization for the workshop to be done by offeror.
	6		Whether documentation fee and the EMD are to be submitted in the same envelope as the proposal?	The documentation fee and the EMD are to be submitted in the separate envelope.