

Tender Notice

The Government of Gujarat is organising the 10th Vibrant Gujarat Global Summit in Gandhinagar, Gujarat. The Central theme of the summit is 'Gateway to the Future'. As part of the summit, the vibrant Gujarat global trade show 2024 will be organised from 9th – 13th January 2024 at the Helipad Exhibition Ground, Sector 17, Gandhinagar, Gujarat, to be inaugurated by the Hon'ble Prime Minister of India on 9th January 2024.

The Indian Ports Association has decided to participate in the Gujarat Global Trade show and booked a stall area measuring 465 sq.m (31mX15m) for this purpose. IPA intends to appoint an experienced agency who will undertake the work of fabrication of stalls and other related works. The agency shall have adequate infrastructure/materials for undertaking the work. The broad scope of work includes;

- i) Providing creative inputs in designing of exhibition space including preparation of display material, models, simulations etc.
- ii) Designing, erecting, setting up and dismantling of stall and other infrastructure created for the exhibition.
- iii) Taking up necessary fabrication according to the designs and space layout at the exhibition and events
- iv) Decoration of exhibition stalls, pavilions and event places
- v) Designing and fabrication of display boards, other signages and use digital technology display
- vi) Preparation of Layouts, pavilions etc
- vii) Exterior and interior decoration, development of site, all infrastructure, electrification, lighting etc.
- viii) 3D models, with appropriate LED lighting etc. Also creative depiction of projects/schemes through decorative back lit, front lit display panels.
- ix) Conference area with lounge sofa, chairs, tepoy, tables, storage cabinet, locker, dustbins, plasma TV/LED screen for displaying audio visuals during the exhibition period with experienced manpower for operating the system.
- x) Providing logistics support like back up office support including printer, laptop, internet facility etc.
- xi) Arrangements for tea, coffee, photography, videography, drinking water arrangements, bouquet etc. whenever required
- xii) Providing 05 hostess (3 girls and 2 boys) during the event with Indian dress code and 2 support staff.
- xiii) Any other related services on mutually agreed terms related to creative display

The following matter needs to be highlighted for the exhibition;

- i) Maritime India Vision of the Government of India
- ii) Achievements of 12 Major Ports
- iii) Work done by Ministry of Ports, Shipping and Waterways for modernisation and capacity augmentation of ports

- iv) Highlight the achievements of Sagarmala schemes in terms of port modernisation, port connectivity enhancements etc.
- v) Highlight the NMHC project undertaken at Lothal

The entire assignment is to be undertaken on a turnkey basis for which a lumpsum amount is to be quoted which will include all labour, materials, incidental expenditure etc. Interested agencies may give their quotes in a sealed envelope. Only firms who have prior experience in organising such events should submit their quotations.

The quotation shall be addressed to

The Managing Director
Indian Ports Association
1st Floor, South Tower, NBCC Place
Bhisham Pitamah Marg
Lodhi Road,
New Delhi – 110003

The sealed quotation should reach the above address before 3.00 pm on 02/01/2024 and will be opened on the same day at 3.30 pm. Quotations received late will not be considered and will be rejected. The lowest quotation will be considered subject to the bidder fulfilling the experience requirement.

IPA reserves the right to reject any/all bids without assigning any reasons.

In case of any queries please contact

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Managing Director
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